

POLICY AND PROCEDURE 2020

1 Before Dance Classes

- 1.1 Students participating in dance classes are required to make their way to the dance studio immediately after school.
- 1.2 Students in Prep, Year 1 and 2 will be collected by Dare 2 Dance staff from their classrooms and walked to the changerooms to get dressed.
- 1.3 All students whose dance classes commence after 3.30pm, are required to sign in to indicate where they will be waiting prior to their lesson.
- 1.4 Students in Year 9 and below must report to the dance studio and sign in with one of the following options:
 - a) Sit in PE1 (homework room) under the supervision of Dare 2 Dance assistants;
 - b) Complete homework in the iCentre (Year 4 and above); or
 - c) Remain under a parent's supervision until a nominated time (i.e. parent stays on campus with the child or child is taken home).
- 1.5 Students in Years 10-12 can choose from the following options:
 - a) Sit in PE1 (homework room) under the supervision of a Dare 2 Dance assistants;
 - b) Complete homework in the iCentre;
 - c) Remain under a parent's supervision until a nominated time (i.e. parent stays on campus with the child or child is taken home); or
 - d) With permission of a Dare 2 Dance staff member, sit outside the dance studio or in the line of sight of a dance teacher.
- 1.6 Students are expected to adhere to College policies relating to the use of the iCentre and movement around the College grounds during these times. This includes but is not limited to:
 - a) Wearing school uniform when completing homework in the iCentre;
 - b) Wearing suitable footwear at all times. This includes walking to and from dance lessons as well walking to and from the changerooms and toilets;
 - c) No access through the MPH by students and parents.
- 1.7 Parents are to inform Dare 2 Dance staff via text message, email or phone if their child will not be attending a dance lesson at any given time.

2 Dance Classes

- 2.1 Students in Prep - Year 6 are expected to wear the Dare 2 Dance uniform. This varies between age groups and the style of dancing the student participates in. Please refer to the uniform requirements (available on our website).
- 2.2 Students in Years 7 - 12 are expected to wear tight fitting dance attire/aerobic wear. No loose clothing is permitted.
- 2.3 Those junior school students who participate in a dance class that is combined with senior students are allowed to wear their own dance attire.
- 2.4 Hair is to be taken off the face and neatly restrained for all dance classes. Ballet buns are expected for all ballet classes.
- 2.5 Students in Prep - Year 3 are required to travel in pairs to the toilet or be escorted by a Dare 2 Dance assistants.
- 2.6 Students are expected to be courteous and respectful during their dance lesson. Should a student misbehave, Dare 2 Dance reserves the right to remove the student from the class. Depending on the severity of their misbehaviour, a parent may be called to collect the student.

3 After Dance Classes

- 3.1 Dare 2 Dance's duty of care ends at the conclusion of a dance class. Therefore, parents are to be punctual in collecting their child.
- 3.2 Students in Prep - Year 3 are to be handed over to a parent/guardian at the conclusion of their lesson.
- 3.3 Students in Year 4 and above need to be able to point out their parent to a Dare 2 Dance staff member or assistant before leaving the dance studio area.
- 3.4 If a parent wishes for an older sibling or person under the age of 18 years to collect their child from dance class, written permission will need to be provided to authorise Dare 2 Dance to hand over the student into the siblings care.
- 3.5 If a parent hasn't collected their child within 10 minutes of the completion of the class, the student will be supervised by a Dare 2 Dance assistants in PE1. This will incur a fee of \$10 upon entering back into Dare 2 Dance's duty of care. In addition to this, a fee of \$10 will apply every half hour thereafter that will be billed weekly.
- 3.6 In line with College rules:
 - a) Students are to wear suitable footwear at all times whilst they are on campus. Therefore, at the conclusion of a dance class students are expected to put on shoes;
 - b) Students waiting with a parent for a sibling to finish their dance lesson, must also abide by College rules and this includes the MPH being out of bounds, no climbing/swinging on railings or playing ball games near the car park.
- 3.7 Older students with a drivers licence and with written permission from a parent may be dismissed to use the prearranged method of transport home.

Dare2Dance

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IMPORTANT POINTS

TO TAKE AWAY FROM THE POLICY AND PROCEDURE DOCUMENT

- Every student participating in a dance class of an afternoon must make their way over to the dance studio immediately after school to sign in.
- Thongs – we suggest that the easiest way to ensure that your child is always wearing footwear is to pack a pair of thongs in their dance bag. That way after changing in the MPH they can easily slip them on to walk back to the studio.
- If your child will not be attending dance class, please phone/message/email Dare 2 Dance to let them know that she/he will be absent.
- Parents with children in Prep - Year 3 need to present themselves to a Dare 2 Dance staff member or assistant before they are released after a dance class.
- Students in Year 4 and above need to be able to point out their parents to a Dare 2 Dance staff member or assistant after their dance class.
- No dance student can leave the dance studio area unless their parent has arrived to collect them.
- Parents are to be prompt in collecting their child otherwise they will be supervised in the homework room and a child-minding fee will be imposed.
- College rules apply at all times – i.e. no entering MPH/climbing on railings. Footwear is to be worn before/after dancing. This includes parents/siblings waiting for a family member to finish dancing.
- Please send written permission to Dare 2 Dance if:
 - o You wish for your child to remain in your care before the commencement of their dance class;
 - o You wish for a person under the age of 18 years to collect your child from dance class;
 - o You give permission for your child who has a drivers licence to leave the school grounds and return only for their dance class.

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CONSENT FORM

I, [parent's/legal guardian's name] _____ of
[address] _____ confirm that:

1. I am the parent/legal guardian of [child's name] _____ and I hereby consent to Dare 2 Dance using photography/videography of my child for publicity purposes. This may include but is not limited to posters/publications as well as Dare 2 Dance's website, Facebook and Instagram page.
2. I acknowledge that all students at Dare 2 Dance partake in dance classes at their own risk. I hereby release, discharge and indemnify Dare 2 Dance and its employees, staff, representatives and agents from all and any liability, loss and damage arising from or in connection with the provision of dance classes and the monitoring of students prior to and after dance classes.
3. I have read and understood Dare 2 Dance's Policy and Procedure document. I am aware that the following options are available to students who wait for their dance lesson of an afternoon:
 - a) Be supervised by Dare 2 Dance assistants in PE1 (homework room);
 - b) Students in Year 4 and above may complete homework in the iCentre. Students must sign in at the Dance Studio before heading to the iCentre. College expectations related to behaviour in the iCentre and movement around the College apply;
 - c) Parents may arrange for the student to remain in their care and arrive at the dance-scheduled venue immediately prior to the lesson (please attach a letter outlining your arrangement for the afternoon your child dances); or
 - d) Students in years 10, 11 and 12 may be granted permission by a Dare 2 Dance staff member to sit outside the Dance Studio or in the line of sight of an instructor.

Dance student: _____

Year level/class: _____

Parent/Guardian: _____

Print Name

Signature

Date: _____